

Extras & Specialties

All the little details to make your event complete.

- BEVERAGE SET UP AND SERVICE**
Coffee Set Ups. Café 4 Blend with accompaniments. **15.00**/serves 10
Hot Tea Set Ups. Assorted Tea Bags with accompaniments. **15.00**/serves 10
Lemonade & Soft Drinks Set Ups. Cans of assorted soft drinks & fruit-flavored lemonades. **2.00**/person
Juices. **2.00**/person
Wine and Beer. Ask for complete beer menu.
Liquor Set Ups. **1.25**/pour
- ROOM RENTAL**
Please review room rental rates for details on your desired time.
- LATE NIGHT RATE**
A **250.00** charge per hour will be charged for each hour that is scheduled beyond 12 Midnight
- ADDITIONAL STAFFING**
Catering Captain: **35.00** per hour
Each additional Server: **25.00** per hour
Each additional Bartender: **50.00** for setting up the bar and providing bartenders services for the first hour and **25.00** every hour thereafter.
- TABLE DECORATIONS**
Standard table decorations of silver chargers, candles & glass centerpieces. **10.00**/table Standard **15.00**/table Seasonal Flowers If you desire, custom decorations can be priced for your special event.
- FORMAL DINING PACKAGE**
Our formal dining package includes china, glasses, silverware, cloth napkins and tea lights can be provided for an additional **1.25**/person.
- TABLECLOTHS, TABLESKIRTS AND NAPKINS**
Please see rate sheet for charges pertaining to linens.
- ART REMOVAL**
A fee of **125.00** is charged for removing and rehanging the photographs.
- JANITORIAL SERVICES**
Mandatory fee for janitorial services of **150.00** per event.
- TAX AND GRATUITY**
A 9.25% sales tax will be applied to all food, non-alcoholic beverages, labor, service charges, rental equipment and floral arrangements. An 18% gratuity will be applied to all food, beverage and related service.

See Terms and Conditions for Cancellation Policy and additional details that may pertain to your event.